



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

GOVT. COLLEGE BASSA (GOHAR)

- Name of the Head of the institution **Surina Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01907251018**
- Mobile No: **9418024662**
- Registered e-mail **gcbassa@gmail.com**
- Alternate e-mail **gcgohar-hp@nic.in**
- Address **Govt. College Bassa, Gohar, Mandi (H.P), 175029**
- City/Town **Gohar**
- State/UT **HIMACHAL PRADESH**
- Pin Code **175029**

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Himachal Pradesh University, Shimla**
- Name of the IQAC Coordinator **Smt. Jaya Thakur**
- Phone No. **01907251018**
- Alternate phone No. **7018008383**
- Mobile
- IQAC e-mail address **gcbassa@gmail.com**
- Alternate e-mail address **gcgohar-hp@nic.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/aqar-2020-21>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/academic-calendar-2021-22>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B | 2.03 | 2018 | 30/11/2018 | 29/11/2023 |

6. Date of Establishment of IQAC

16/05/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|------------|----------------|-----------------------------|------------|
| NIL | NIL | NIL | NIL | NIL |

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The Book Bank constituted for poor and needy students was upgraded

The construction work of indoor stadium has been initiated

Process of adding students and staff with (NLIST) has been done

Hand sanitizers have been purchased and Contactless sanitizer dispenser machines have been installed at the entrances of both Science and Arts Block

Online information system like WhatsApp has been adopted by the faculty members to share relevant information with the students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Academic Calendar preparation and adherence | Academic Calendar prepared and is being adhered |
| Admission Process for next academic year | Admission Process completed successfully |
| Feedback from the students, teachers and non-teaching staff members about the college | Online Feedback Performa was finalized and made available for students, teachers and non-teaching staff members for their inputs on college website. The feedback thus obtained was analysed and suitable steps were planned accordingly |
| Time-Table Preparation and implementation | Master Time Table of the college was prepared for online/offline teaching and made available on the college website and notice boards for concerned. IQAC ensures proper adherence to the Time-Table |
| Scholar register & Office Record Maintenance Guidelines | The Office staff was issued instruction and guidelines for preparation of scholar register and proper maintenance of Office records |
| Online information system | Online information system was implemented by each of the faculty members. Bulk SMS facility and Whats App groups are available to provide information to students |
| Sports meet and Annual Function will be conducted in the session 2021-22 | Sports meet was conducted on 21/12/2021 and Annual function was organized on 25/03/2022 |
| Upgradation of book bank for poor and needy students | The bank has been strengthened more by adding more books into it in the session 2021-22 |
| Construction and shifting of sports room in the ground floor of science building | The sports room has been shifted to the ground floor of the science building |

| | |
|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Shifting of canteen and staffroom for Arts Faculty | The process of shifting has been completed in the very start of the session 2021-22 |
| Proposal for the allotment of 50 more seats in NCC | NCC was allotted 50 more seats in the session |
| Purchase of hand sanitizers and Installation of contactless sanitizer dispenser machines at entry point | The hand sanitizers have been purchased and contactless sanitizer dispensers have also been purchased and installed one each in the entrance of arts and science block |
| Indoor stadium | The construction work of the indoor stadium has been initiated and is in progress |
| Language Lab | Proposal is under consideration |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|--------------------------------|--------------------|
| Principal-Cum-Chairperson IQAC | 05/12/2022 |

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

| | |
|------------------------------------------------------|-------------------------------------------------|
| 1.Name of the Institution | GOVT. COLLEGE BASSA (GOHAR) |
| • Name of the Head of the institution | Surina Sharma |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 01907251018 |
| • Mobile No: | 9418024662 |
| • Registered e-mail | gcbassa@gmail.com |
| • Alternate e-mail | gcgohar-hp@nic.in |
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| • City/Town | Gohar |
| • State/UT | HIMACHAL PRADESH |
| • Pin Code | 175029 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Himachal Pradesh University, Shimla |
| • Name of the IQAC Coordinator | Smt. Jaya Thakur |

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|---------------|-------------|
| • Phone No. | 01907251018 | | | | |
| • Alternate phone No. | 7018008383 | | | | |
| • Mobile | | | | | |
| • IQAC e-mail address | gcbassa@gmail.com | | | | |
| • Alternate e-mail address | gcgohar-hp@nic.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/aqar-2020-21 | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/academic-calendar-2021-22 | | | | |
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| Cycle 1 | B | 2.03 | 2018 | 30/11/2018 | 29/11/2023 |
| 6.Date of Establishment of IQAC | | | 16/05/2014 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 10 | | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have | | | Yes | | |

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| been uploaded on the institutional website? | |
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| <ul style="list-style-type: none"> If yes, mention the amount | |
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| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Principal-Cum-Chairperson IQAC | 05/12/2022 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2022 | 30/01/2022 |
| 15. Multidisciplinary / interdisciplinary | |
| 16. Academic bank of credits (ABC): | |
| 17. Skill development: | |

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

| | |
|----------------------------------------------------------------------------------|-----|
| 1.1 | 172 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 1160 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|----------------------------------------------------------------------------------------------|-----|
| 2.2 | 351 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---------------------------------------------------------|-----|
| 2.3 | 328 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|--------------------------------------------------------------------------|---------------------------|
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 19 |
| File Description | Documents |
| Data Template | View File |
| 3.2 Number of Sanctioned posts during the year | 0 |
| File Description | Documents |
| Data Template | No File Uploaded |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 19 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 99829 |
| 4.3 Total number of computers on campus for academic purposes | 25 |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We adopt the curriculum provided by Himachal Pradesh University, Shimla. Keeping in view our institutional goals and concerns towards our students, we impart quality education. The institution has developed an effective implementation of the curriculum. Following are the various means through which we execute the

curriculum:

- **Staff Meeting:** Staff meetings are conducted weekly/monthly as per need
- **Academic Calendar:** Academic Calendar is prepared as per the guidelines of Himachal Pradesh University, Shimla. Academic schedule is prepared at the college and department level
- **Educational objectives and outcomes** are developed for each program and course separately for theory and laboratory and these have been decided by Himachal Pradesh University, Shimla

Choice has been given to the students for opting elective and skill enhancement subjects

- **Effective curriculum delivery** with online teaching was also planned and ensured during Covid-19 Pandemic. E-resources, online power point presentations, video links and notes had also been shared by teachers.

| File Description | Documents |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sites.google.com/site/gcbassagohar/hp/aqar-2021-22 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each Academic Year, Himachal Pradesh University, Shimla notifies an academic calendar for all the courses, which contains dates of commencement of different activities, last working day of the year and schedule for annual examinations. Final examinations are conducted and evaluated by the university. University also has a mechanism of internal assessment that adds to the final result/assessment of a student. The internal assessment is based on the class attendance, performance of the students in class tests, house examination, submission of assignments and participation in class seminars. IQAC has framed a House Test committee for the smooth conduct of House tests of the students. Also, each faculty member is instructed to arrange frequent class tests, seminars and

assignments for the students and maintain a proper record of these along with their attendance. The college calendar also includes co-curricular and extra-curricular activities, and all activities are conducted in adherence to the calendar of events. unforeseen circumstances may be the exception. The academic calendar helps the faculty members to plan their respective course delivery research work as well as the academic and co-curricular activities. Continuous evaluation and assessments are also done for laboratory course, project work, and seminars. Conduction of laboratory experiments and viva and submission of records are the major components of laboratory course evaluation. The principal, through the staff meetings, reviews the annual progress frequently and provides suitable suggestions. In case of revision of academic calendar by the university, college incorporates the necessary changes accordingly.

| File Description | Documents |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/academic-calendar-2021-22 |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

| File Description | Documents |
|---------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates cross-cutting issues of the society like moral values, human values, professional ethics, gender equality and environmental awareness, which are an inseparable part of the curriculum.

Professional Ethics: Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. Career Guidance and Placement Cell organizes placement activities including training and development of students on a regular basis.

Gender Equity: Certain courses address issues related to gender sensitivity and equity. Our college organizes special programs on gender equality and sensitization, awareness lectures for female students and programmes on women empowerment. Internal Complaint Cell has been constituted for redressal of complaints against sexual harassment. Cell is involved in prevention, prohibition, and redressal of the complaints regarding sexual harassment of women employees and students.

Human Values: College celebrates days of national and international importance as Women's Day, Independence Day, Teacher's Day, Human Rights Day, International Yoga Day etc.

Environment studies: Environment Studies has been introduced as a course of 4 credits in 1st year UG programmes. In order to sensitize students about the environment and sustainability issues, students of our college participate in tree plantation programmes along with Forest Department in nearby region of the college.

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

104

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/feedback |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1360

| File Description | Documents |
|-----------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

461

| File Description | Documents |
|---------------------------------------------------------------|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions, teachers at the college adopt a process to identify slow and advanced learners among students. Advanced learners and slow learners are identified from their responses in the classroom as well as the performance in the class tests/ internal examinations. After detecting slow and advanced learners, the teachers keep a vigil over slow learners and conduct remedial classes for such students. The teachers observe whether the students are able to understand the lesson easily or not. If they fail to understand the topic or the teaching method, the same is explained again in an easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both students and teachers. Advanced learners are encouraged to ask their concern freely and frequently to the teachers. They are encouraged to read advanced textbooks, journals etc. Home assignments and projects are also given to the students. They are encouraged to apply for different competitive examinations and are motivated to participate and present in seminars and to take part in events such as poster making, quiz competition, debate/ declamation contests and like.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1160 | 22 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Each department supports students for experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students:

- Laboratory sessions are conducted with content beyond syllabus.
- Video lectures related to the syllabus are shared with the students
- Students participate in various activities such as seminars, group discussions, and making projects. A no. of skill enhancement courses has also been introduced for the benefit of the students. Students are encouraged to participate in various such activities where they can use their specialized skills.
- Cultural programs are organized regularly for the students at the college to give a vent to their creativity
- Competitions like quiz, declamation and debate, on-the-spot painting, poster-making, slogan writing etc. are organized at college level to prepare students to compete further in inter-college level competitions.
- Seminar presentations: Students develop technical skills as well as soft skills while presenting topics in seminars organized in classes time to time.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now-a-days, it is essential for the students to learn the latest technologies. Taking this into account, teachers are combining technology with traditional mode of teaching to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the institute:

- One Projector is available in IT Laboratory of Science Block and 2 projectors in IT Lab & Smart Classroom of Arts Block. One Podium (with touchscreen monitor desktop, sound system, document camera, wireless keyboard, and mouse) is also available in Smart classroom of Arts Block. Facility to connect personal laptop is also available there
- Printer and Photo Copier facility is also available in IT Lab and College Office
- Online classes were taken through Zoom, Google Meet, Google Classroom and Teachmint apps during Covid-19 Pandemic
- Digital Library resources: College has subscription of NLIST Facility from the session 2019-20. It is renewed every year and is available for every teacher and interested student.

Faculties are encouraged to use power-point presentations in their teaching by using projectors. Dedicated High speed Internet with speed 8 Mbps with 25 Computers in IT Lab is also available.

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/ict-enabled-facilities |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

| File Description | Documents |
|---------------------------------------------------------------------|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

| File Description | Documents |
|------------------------------------------------------------------|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

| File Description | Documents |
|------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a process of internal examination in the college. A student must appear in class tests and house examinations for internal assessment. The schedule of the house examination is decided at the beginning of every academic session, according to the academic calendar. The teachers take class tests also, which may be in the form of written test, black-board or power-point presentations. The marks of class tests are shown to the students in classrooms and any student can enquire about his/her performance in these tests. Record of marks obtained is kept individually by every class teacher. Similarly, the concerned subject teacher keeps the record of internal exams of the respective subject. The marks of Continuous Comprehensive Assessment are uploaded by the subject teacher directly in HP University website based on class tests, assignments and marks in house examination. Internal assessment comprises of 30 percent of the total marks of a subject in final exams.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a transparent system of internal examination, a major component to internal assessment of a student. The criterion adopted is as directed by Himachal Pradesh University, Shimla. At the beginning of every academic session, faculty members inform the students about various components involved in the examination process. The dates for the house tests are generally decided by

the college after completing 75% of the whole syllabus. To ensure smooth and proper conduct of house tests, Superintendent, Deputy Superintendent, and Invigilators are appointed. Evaluation of answer sheets is done by the concerned subject teacher. The evaluated answer sheets are distributed to students for verification and grievance, if any, is redressed immediately. The marks obtained by the students in house tests are displayed to students. The students are free to discuss their performance in exams with their teachers. These marks obtained in attendance, assignments and internal examination are added in their internal assessment and uploaded on the university web portal. The criteria for allotting marks in internal assessment is decided by Himachal Pradesh University, Shimla and is also displayed on H.P University website. Provision of Viva-Voce is there in case of practical and Skill Enhancement Courses. The final examination is conducted

| File Description | Documents |
|---------------------------------|-----------------------------------------------------------------------------------|
| Any additional information | No File Uploaded |
| Link for additional information | https://hpuniv.ac.in/syllabus.php |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts the syllabi designed by H.P. University. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students:

- Importance of programmes is described to the students of first year in the beginning of every academic session through an orientation programme
- Learning outcomes of the programs and courses are observed and measured periodically
- Soft Copy of syllabus & timetable of Programmes/Courses are uploaded on the website of the institution for reference and are also shared in course-wise WhatsApp groups formed by teachers.
- The importance of the learning outcomes is communicated to the teachers during IQAC and staff meetings.

- The most relevant concepts of day-to-day life in a particular subject are identified by the teachers and students are made to understand the connection between the concepts and applications.

The correct and efficient usage of basic laboratory equipments is discussed with the students to conduct measurements, and analyse and interpret the results.

| File Description | Documents |
|------------------------------------------------------|-----------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://hpuniv.ac.in/syllabus.php |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and course outcomes are mentioned below:

- Method of assessment of programme outcomes and course outcomes:
 - The program and course outcomes are assessed in a course with the help of direct method i.e., assessing student's knowledge and skills through class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc.
 - Assignments are given at the end of each module. The assignments are provided to students, and they refer to the text books and reference books to find out the answers and understand the expected outcome of the given problem.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**260**

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://sites.google.com/site/gcbassagoharhp/agar-2021-22/feedback>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

| File Description | Documents |
|---------------------------------------------------------------------------------|-------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---------------------------------------------------------------|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

| File Description | Documents |
|----------------------------------------------------------------|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

| File Description | Documents |
|----------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities in the neighbourhood community to sensitize the students towards community issues. The students of the college participate in social service activities for their development. The college has functional N.S.S. and N.C.C. Units. These units undertake various extension activities in the neighbourhood. NSS organizes 7 days camp in nearby villages and several activities are carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, social interaction, environmental awareness, women empowerment, and national integrity. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. NSS and NCC units of the college also perform need based duties for society. During Covid-19 pandemic, NSS students of college spread an awareness among the people about social distancing, sanitizing and for wearing masks. NCC Unit of the college performed duty to maintain social distancing along with the Police Department, Gohar.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/nss/untitled-page |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

586

| File Description | Documents |
|------------------------------------------------------------------------------------------------|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---------------------------------------------------------------------------------|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure. At the beginning of every academic session need for up-gradation of the existing infrastructure and for new infrastructure is explored based on the suggestions from staff members and the same is incorporated after reviewing requirements, budget limits and working condition of the existing equipment. The time table committee informs about all requirements regarding classrooms, IT rooms, laboratories, furniture and other equipment.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/infrastructure-and-other-facilities?pli=1 |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Details of facilities for cultural activities sports, games (indoor, outdoor), and gymnasium:

- Spacious and well-equipped rooms, for indoor games like table tennis, chess, caroms etc.
- Gym Facilities and related Infrastructure are available in sports room of the college building.
- 2 TT tables, 6 TT bats, 6 boxes of TT balls, 2 Carrom Boards with 5 boxes of carrom coins and 4 Chess Boards, 2 Chess mats with chess pieces and chess clocks.
- For Outdoor games, there are 2 Volley ball nets and 6 Volley balls.
- For Cricket we have 6 bats, 10 dozen cricket balls, 6 helmets, 4 wicketkeeper's gloves, 6 hand gloves for batsmen, 4 abdomen guards, 4 elbow pads, 2 chest pads, 4 thigh pads, and 9 stumps. For badminton we have 6 badminton rackets, 2 dozen shuttlecocks, 2 nets, football and cricket kits. For basketball, college has basketball court with nets and a kit is also available for boxing. T-Shirts and shoes are

provided from the college during inter-college competitions on 50% concession.

The college also provides the facility to play other games like

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | View File |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities?pli=1 |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

| File Description | Documents |
|-------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

99829

| File Description | Documents |
|---------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 The College had installed Integrated Library Management System (ILMS) namely "Open Biblio" in the year 2020. The system was operational, but due to unavailability of some features, college is planning to replace it with KOHA Open Source Library Management Linux based system. Automation of library was initiated in the session 2020-21 and is still under process.

| File Description | Documents |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/infrastructure-and-other-facilities/library |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

<https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/n-list>

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

| File Description | Documents |
|---------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

From the session 2020-21 we have updated BSNL Broadband with Wi-Fi facility of BSNL Fibre High speed FTTH/Wi-Fi Connection (100 Mbps) for the use of staff and students. A Dedicated Lease Line of Optical Fiber Internet Connection has also been installed in IT Lab Science with speed of 8 Mbps for the benefit of students and staff community.

| File Description | Documents |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/wifi-connections?pli=1 |

4.3.2 - Number of Computers

25

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

| File Description | Documents |
|--------------------------------------------------------------------------|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories: Records of equipment are maintained in Stock Register (DSR) as per the process. Equipments are calibrated and serviced periodically.

Library:

- Book binding (of damaged books) is carried out
- Pest control is done to preserve the books
- Library Committee has been constituted for update and procurement of new books, renewal of journals and recommendation for additional books.
- Book bank has also been formed for poor and needy students

Classrooms, IT Lab and Conference Hall:

- Smart Classrooms/ conference hall and IT Labs are provided with enough seating capacity, computers and projectors along with internet connections.

Maintenance of other support systems:

- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories, smart classrooms and premises is done by sweepers, peons and lab attendants
- Clean and hygienic drinking water is available in the college. Quality of drinking water is checked by measuring pH and hardness by the employees of IPH department
- Sports Incharge and respective committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities

Stock verification activity for various departments is done

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

139

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

139

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

| File Description | Documents |
|-----------------------------------------------------------------------------------|------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

| File Description | Documents |
|----------------------------------------------------|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. New CSCA for the year 2021-22 could not be constituted due to COVID-19 Pandemic. NSS Volunteers and NCC cadets performed various online and offline co-curricular activities during COVID-19 Pandemic.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/nss/untitled-page |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

101

| File Description | Documents |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association named as Old Students Association (OSA). The Old students Association of Government College Bassa (Gohar) was constituted on 19th November, 2016 in the meeting convened by Dr. I. D. Sharma, the then Principal of the College. At present the association is working actively having revered and vibrant members in its Executive body. Local MLA from Nachan constituency Sh. Vinod Kumar is the Chief advisor of the OSA.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/old-students-association |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

Vision:

Government College Bassa (Gohar) shall be one of the best and vibrant institutions of higher learning in Himachal Pradesh capable of providing meaningful and life-serving education to the students, especially girls coming from rural background. The vision follows the guiding principles of access, equity and excellence through the use of ICT, focusing on the holistic development of the students as leaders.

Mission:

- To provide quality education to all by means of sheer hard work, dedication and devotion.
- Education to inculcate moral values into the students. To ensure values like truth, honesty, character, sacrifice into the students and to prevent social exploitation through education

- To provide a platform to the students to enhance their skills/potentials as well as a sense of social responsibility and nationality through sports, cultural, NCC and NSS activities
- To sensitize learners towards inclusion and equity, human rights, environmental awareness and gender equality

To develop leadership qualities among students and to make them better citizens of India with vision and values

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Event specific committees are constituted for the proper conduct of a particular event
- Each staff member is assigned specific duties based on his/her ability and work experience

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/qcbassagoharhp/aqar-2021-22/college-committees |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Being an affiliated college, the parent university decides the curriculum. However, faculty members are free to adopt any teaching methodology and pedagogy. Some of faculty members are the members of BOD constituted at university level and play a significant role in curriculum development.
- IQAC also performs student satisfaction survey for individual subjects and based on feedback received from

students the concerned faculty member is advised for improvement

- Final exams are conducted and evaluated by the university. However, university has a mechanism of internal assessment. IQAC frames a House Test committee for the smooth conduct of House tests of the students. Also, faculty members give frequent class tests, seminars and assignments to the students and maintain a proper record of these along with their attendance. The weighted average, thus calculated, is finally submitted as internal assessment o
- IQAC encourages the teaching faculty members to get involved in the research and development activities like joining refresher/orientation courses.
- Integrated Library System (ILS) has been installed in library for smooth circulation and user records.

IQAC has recommended the online portal for student admission during the session 2021-22 and framed the prospectus of the institute

| File Description | Documents |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/infrastructure-and-other-facilities |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College Bassa (Gohar) is administered by the Department of Higher Education, Himachal Pradesh. The Govt. of Himachal Pradesh and the Department of Higher Education formulates the Policies for Higher Education to be followed by all Govt. colleges affiliated with Himachal Pradesh University, Shimla. Based on the need, and according to the policy of Higher Education, Guidelines & Procedures are formulated by the College and get approval from the Department of Higher Education, Himachal Pradesh. The overall planning and development of the institution is done by various

committees under the able guidance of the College Principal.

| File Description | Documents |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/useful-links |
| Link to Organogram of the Institution webpage | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/organogram |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Department of Higher Education, H.P. has effective welfare measures for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Medical Allowance
- Maternity & Paternity leave benefits as per norms
- Leave Travel Concession
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. programs

- Faculty members are eligible for Earned Leave
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members are provided with Individual cabin and system to facilitate good ambience
- Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Automation of attendance and leave using biometric system, however, during the session system was not operational due to Covid-19 pandemic
- Gratuity for the employees of the institution
- All the staff members are treated at par with each other in obtaining benefits from the institution
- Women Empowerment Cell has been established for creating new avenues for women members to flourish and gain momentum.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

- **Academic Performance Indicator (API):** The faculty members are asked to fill the Academic Performance Indicator (API) format at the end of every academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores, then the principal approves the scores based upon the documental evidences submitted by the teachers. Based on API scores the teachers are encouraged to take up more initiatives in their respective areas of inclination and passion.
- **Academic Audit:** Every year an academic audit is conducted by the office of Government College Bassa. For this, expert committee of the senior faculty members is constituted by PTA and Principal to inspect the college. This team assesses the performance of each department and the staff members are intimated about their progress
- **Student Feedback:** At the end of every session student's feedback is taken to assess the college facilities and staff.

Performance Appraisal for Non-teaching Staff: The Principal directly monitors the non-teaching staff and regularly conducts meetings with them to supervise the administrative and financial aspects such as admission & fees collection, scholarship status etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For internal audit the college has a Bursar who takes care of every financial matter related to college and a stock verification committee is nominated every year to keep track of the different stocks in the institute. College also takes the services of registered Chartered Accountant as and when required. The representatives of State Accountant General also visit the college for its external audit. The external audit is convened by the State Accountant General as per their schedule.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds:

- Fees are charged from students of various courses as per the schedule laid down by the parent university'
- The college receives salary grant from the State Government. For this, college prepares and sends an annual budget, of the estimated salary grant required, to the state government. This grant includes salaries of the fulltime permanent teaching and non-teaching staff whereas the college gives salary to ad hoc staff from PTA Funds.
- Permanent affiliation with University provides grants from the UGC for development and maintenance of infrastructure and upgradation of t learning resources and research works(including grants for minor and major research projects)
- We receive funds from stakeholders, non-government bodies, individuals, philanthropists and from annual membership of library.

Resource mobilization:

- UGC Committee of college, in coordination with College Development Committee, Purchase Committee and IQAC, monitors the mobilization and optimal utilization of funds.
- Regular internal audits by the Chartered Accountant and external audits by Government representatives are done regularly.
- Time-table Committee checks the utilization of classrooms and laboratories
- Library Committee monitors the utilization of resources in library

Campus cleanliness is monitored by the Campus Development and Beautification Committee

The committees work under the guidance and direction of the Principal.

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/college-committees |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing needs of students. It assesses and suggests the parameters of quality education.

- Academic audit of each department and various committees is done every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this. The committee observes publication, extension activities, best practices, ICT based activities, students' competitions, seminars and workshops. The audit has enable departments and committees to constantly improve their overall performance.
- IQAC has initiated various green practices like tree plantation, minimum paper work and plastic eradicate onto maintain eco-friendly clean college campus. For better execution of green practices, the students of various departments and different units are motivated to participate in such practices.

IQAC always encourage teachers to utilize ICT tools in classroom teaching and laboratories. IQAC prepares the master timetable to include every teacher in the use of ICT infrastructure. IQAC advises the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband interne, and Wi-Fi facility. The educational use of social media (Whats App, Google Meet etc.) has also been encouraged among the students. A feedback system is developed to review the reliability and usage of ICT facilities.

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/aqar-2020-21 |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors and reviews the teaching-learning process regularly. The standard methods of teaching, learning and evaluation which are proven over the years are being followed.

- Based on University academic calendar the college schedules an academic calendar at the start of every session for not only the regular teaching-learning process but also to accommodate various events like seminars, guest lectures, workshops, FDPs etc.
- The institution has a student feedback system of evaluation of teaching methodologies and course deliveries.
- The performance of students is monitored regularly. The following points are adopted by the institute to collect and analyse data on students learning outcomes
 - Regular class tests and interactions: House Examinations and continuous evaluation comprising of internal tests, assignments, group discussions, seminar & quiz competitions
 - Annual examination for all courses
 - Timely redressal of students' grievances
 - Observance of a minimum of 75% Attendance for students
 - Extra classes for weak students
 - Institute has the provision of analysis of students' performance after their final result. If the result of the students, in a particular subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are encouraged to help them out.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------|
| Paste link for additional information | https://hpuniv.ac.in/syllabus.php |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste web link of Annual reports of Institution | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/annual-report |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the session 2021-22

- Celebrations of International Women's Day
- Seminar on POSCO (Protection of Children from Sexual Offences) ACT to create awareness about Child Protection Policy that ensures a safe environment
- The institute has a policy of appreciating faculty without

any gender biases

- Women faculty is nominated, based on their ability, as heads of the departments and conveners of various committees
- The institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus
- The institution has established a Counselling Cell which includes 6 faculty members of which 50% are women

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Govt. College Bassa (Gohar) is committed to "zero waste" through its philosophy of "reduce, reuse, recycle".

- Dustbins have been kept inside and outside of the college building for solid waste, which are vacated daily at proper places. Govt. of Himachal Pradesh has already banned plastic

carry bags and plastic items such as plates and glasses.

- Liquid waste is disposed of in its laboratories. Any glassware used in the laboratory is rinsed with minimum water and poured in the sinks attached with underground drainage.
- The College has optimized its inventory of all computers through reassembling, modification and upgradation by the college's own faculty members so that no discarded computers or printers are lying idle in the premises. The old items like laboratory equipment and computer hardware are sold by auctions.
- Disposal of chemical waste is free of charge to internal departments, provided the waste is treated properly. Due to the hazardous nature of this material, it is mandatory to collect and dispose of chemical waste safely and efficiently.
- Radioactive waste management: Since University has provided options in syllabus to opt or not radioactivity-based experiments in sciences. We have not opted for such experiments in which radioactive material is required.

| File Description | Documents |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/infrastructure-and-other-facilities/waste-management |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

| File Description | Documents |
|---------------------------------------------------|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description | Documents |
|----------------------------------------------|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

| File Description | Documents |
|---------------------------------------------------------------------------|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--------------------------------------------------------------------------|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures, traditions and religions as it is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background, there is no intolerance towards cultural, regional, linguistic, communal, socio economic and other diversities. The national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Bhimrao Ambedkar and Sarvapalli Radhakrishnan are celebrated and national holidays are provided to all students and teachers indiscriminately. NSS and NCC Units of our college participate in various programmes related to social issues. The students are provided with equal opportunities to work on social issues. NSS & NCC units organise activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform. Students are also encouraged to participate in college/inter-college level sports and cultural events which serve as a means to create an inclusive environment.

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, is comprised of individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by one Constitution irrespective of caste, religion, race and sex.

- Constitution Day is celebrated on 26th November every year. In the academic session 2021-22, the programme initiated with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.
- The students participated in various competitions as Quiz, Poster Making and Declamation.
- The students are encouraged to participate in spreading the awareness among citizens on social issues like road safety
- Students consistently participate in the cleaning activities. Moreover, students are encouraged to actively participate in the plantation drives
- The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban of plastics, cleanliness, Swachh Bharat, etc. with the involvement of the students

Due to Covid-19 protocol, a number of activities were cancelled in the session 2021-22.

| File Description | Documents |
|------------------------------------------------------------------------------------------------------|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized E. None of the above

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National days are celebrated enthusiastically every year. All staff members and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session, students celebrate different days with able guidance of teachers.

Every year on 26th January and 15th August, NCC and NSS students celebrate Republic Day and Independence Day, respectively with great enthusiasm and pride. On thesedays, a block level function is

organized in SDM Office, Bassa where NCC and NSS students of the college participate in different activities.

Besides these two national days a number of other national and international days are also celebrated in the college. National Constitution Day is celebrated on 26th November and International Women day is also celebrated in our college on 8th March every year in order to recognize those women who have made significant contribution to the empowerment of their gender.

International Yoga day is also celebrated on 21st June every year in the college. This day aims to raise awareness on various benefits of Yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

| File Description | Documents |
|-------------------------------------------------------------------------------------------|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The college has its Book Bank with books on different subjects w.e.f. the session 2020-21. All the poor and needy students whose income is less than one lakh can borrow books for a session from the college library. The students are asked to produce the library card, income certificate/BPL Certificate in original to avail this facility in college library. In the session 2021-22, this book bank has been strengthened more by adding more books of varied fields/categories in it. The teaching faculty contributes books in the book bank quite frequently and whole-heartedly.
- The proposed automation of college library has been processed. This is going to provide an easy access to books and catalogues for the borrowers. It will also make the lending system more convenient.

| File Description | Documents |
|----------------------------------------------|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Bassa (Gohar) has constructed a new building utilizing the fund received as a constituent college of Sardar Vallabh Bhai Patel University, Mandi. Fulfilling the dream to be a pioneer in taking eco-friendly measures, college has initiated a rain-harvesting water tank in the premises of the new building. This initiative will definitely be a landmark in the efforts towards water management and water conservation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We adopt the curriculum provided by Himachal Pradesh University, Shimla. Keeping in view our institutional goals and concerns towards our students, we impart quality education. The institution has developed an effective implementation of the curriculum. Following are the various means through which we execute the curriculum:

- **Staff Meeting:** Staff meetings are conducted weekly/monthly as per need
- **Academic Calendar:** Academic Calendar is prepared as per the guidelines of Himachal Pradesh University, Shimla. Academic schedule is prepared at the college and department level
- **Educational objectives and outcomes** are developed for each program and course separately for theory and laboratory and these have been decided by Himachal Pradesh University, Shimla

Choice has been given to the students for opting elective and skill enhancement subjects

- **Effective curriculum delivery with online teaching** was also planned and ensured during Covid-19 Pandemic. E-resources, online power point presentations, video links and notes had also been shared by teachers.

| File Description | Documents |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each Academic Year, Himachal Pradesh University, Shimla notifies an academic calendar for all the courses, which contains dates of commencement of different activities, last working day of the year and schedule for annual examinations. Final examinations are conducted and evaluated by the university. University also has a mechanism of internal assessment that adds to the final result/assessment of a student. The internal assessment is based on the class attendance, performance of the students in class tests, house examination, submission of assignments and participation in class seminars. IQAC has framed a House Test committee for the smooth conduct of House tests of the students. Also, each faculty member is instructed to arrange frequent class tests, seminars and assignments for the students and maintain a proper record of these along with their attendance. The college calendar also includes co-curricular and extra-curricular activities, and all activities are conducted in adherence to the calendar of events. unforeseen circumstances may be the exception. The academic calendar helps the faculty members to plan their respective course delivery research work as well as the academic and co-curricular activities. Continuous evaluation and assessments are also done for laboratory course, project work, and seminars. Conduction of laboratory experiments and viva and submission of records are the major components of laboratory course evaluation. The principal, through the staff meetings, reviews the annual progress frequently and provides suitable suggestions. In case of revision of academic calendar by the university, college incorporates the necessary changes accordingly.

| File Description | Documents |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/academic-calendar-2021-22 |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

B. Any 3 of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

| File Description | Documents |
|---------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college integrates cross-cutting issues of the society like moral values, human values, professional ethics, gender equality and environmental awareness, which are an inseparable part of the curriculum.

Professional Ethics: Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. Career Guidance and Placement Cell organizes placement activities including training and development of students on a regular basis.

Gender Equity: Certain courses address issues related to gender sensitivity and equity. Our college organizes special programs on gender equality and sensitization, awareness lectures for female students and programmes on women empowerment. Internal Complaint Cell has been constituted for redressal of complaints against sexual harassment. Cell is involved in prevention, prohibition, and redressal of the complaints regarding sexual harassment of women employees and students.

Human Values: College celebrates days of national and international importance as Women's Day, Independence Day, Teacher`s Day, Human Rights Day, International Yoga Day etc.

Environment studies: Environment Studies has been introduced as a course of 4 credits in 1st year UG programmes. In order to

sensitize students about the environment and sustainability issues, students of our college participate in tree plantation programmes along with Forest Department in nearby region of the college.

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

104

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/feedback |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1360

| File Description | Documents |
|-----------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

461

| File Description | Documents |
|---------------------------------------------------------------|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions, teachers at the college adopt a process to identify slow and advanced learners among students. Advanced learners and slow learners are identified from their responses in the classroom as well as the performance in the class tests/ internal examinations. After detecting slow and advanced learners, the teachers keep a vigil over slow learners and conduct remedial classes for such students. The teachers observe whether the students are able to understand the lesson easily or not. If they fail to understand the topic or the teaching method, the same is explained again in an easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both students and teachers. Advanced learners are encouraged to ask their concern freely and frequently to the teachers. They are encouraged to read advanced textbooks, journals etc. Home assignments and projects are also given to the students. They are encouraged to apply for different competitive examinations and are motivated to participate and present in seminars and to take part in events such as poster making, quiz competition, debate/

declamation contests and like.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1160 | 22 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Each department supports students for experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students:

- Laboratory sessions are conducted with content beyond syllabus.
- Video lectures related to the syllabus are shared with the students
- Students participate in various activities such as seminars, group discussions, and making projects. A no. of skill enhancement courses has also been introduced for the benefit of the students. Students are encouraged to participate in various such activities where they can use their specialized skills.
- Cultural programs are organized regularly for the students at the college to give a vent to their creativity
- Competitions like quiz, declamation and debate, on-the-

spot painting, poster-making, slogan writing etc. are organized at college level to prepare students to compete further in inter-college level competitions.

- Seminar presentations: Students develop technical skills as well as soft skills while presenting topics in seminars organized in classes time to time.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now-a-days, it is essential for the students to learn the latest technologies. Taking this into account, teachers are combining technology with traditional mode of teaching to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the institute:

- One Projector is available in IT Laboratory of Science Block and 2 projectors in IT Lab & Smart Classroom of Arts Block. One Podium (with touchscreen monitor desktop, sound system, document camera, wireless keyboard, and mouse) is also available in Smart classroom of Arts Block. Facility to connect personal laptop is also available there
- Printer and Photo Copier facility is also available in IT Lab and College Office
- Online classes were taken through Zoom, Google Meet, Google Classroom and Teachmint apps during Covid-19 Pandemic
- Digital Library resources: College has subscription of NLIST Facility from the session 2019-20. It is renewed every year and is available for every teacher and interested student.

Faculties are encouraged to use power-point presentations in their teaching by using projectors. Dedicated High speed Internet with speed 8 Mbps with 25 Computers in IT Lab is also available.

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/ict-enabled-facilities |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

| File Description | Documents |
|---------------------------------------------------------------------|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

| File Description | Documents |
|------------------------------------------------------------------|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

19

| File Description | Documents |
|------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a process of internal examination in the college. A student must appear in class tests and house examinations for internal assessment. The schedule of the house examination is decided at the beginning of every academic session, according to the academic calendar. The teachers take class tests also, which may be in the form of written test, black-board or power-point presentations. The marks of class tests are shown to the students in classrooms and any student can enquire about his/her performance in these tests. Record of marks obtained is kept individually by every class teacher. Similarly, the concerned subject teacher keeps the record of internal exams of the respective subject. The marks of Continuous Comprehensive

Assessment are uploaded by the subject teacher directly in HP University website based on class tests, assignments and marks in house examination. Internal assessment comprises of 30 percent of the total marks of a subject in final exams.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is a transparent system of internal examination, a major component to internal assessment of a student. The criterion adopted is as directed by Himachal Pradesh University, Shimla. At the beginning of every academic session, faculty members inform the students about various components involved in the examination process. The dates for the house tests are generally decided by the college after completing 75% of the whole syllabus. To ensure smooth and proper conduct of house tests, Superintendent, Deputy Superintendent, and Invigilators are appointed. Evaluation of answer sheets is done by the concerned subject teacher. The evaluated answer sheets are distributed to students for verification and grievance, if any, is redressed immediately. The marks obtained by the students in house tests are displayed to students. The students are free to discuss their performance in exams with their teachers. These marks obtained in attendance, assignments and internal examination are added in their internal assessment and uploaded on the university web portal. The criteria for allotting marks in internal assessment is decided by Himachal Pradesh University, Shimla and is also displayed on H.P University website. Provision of Viva-Voce is there in case of practical and Skill Enhancement Courses. The final examination is conducted

| File Description | Documents |
|---------------------------------|-----------------------------------------------------------------------------------|
| Any additional information | No File Uploaded |
| Link for additional information | https://hpuniv.ac.in/syllabus.php |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts the syllabi designed by H.P. University. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students:

- Importance of programmes is described to the students of first year in the beginning of every academic session through an orientation programme
- Learning outcomes of the programs and courses are observed and measured periodically
- Soft Copy of syllabus & timetable of Programmes/Courses are uploaded on the website of the institution for reference and are also shared in course-wise WhatsApp groups formed by teachers.
- The importance of the learning outcomes is communicated to the teachers during IQAC and staff meetings.
- The most relevant concepts of day-to-day life in a particular subject are identified by the teachers and students are made to understand the connection between the concepts and applications.

The correct and efficient usage of basic laboratory equipments is discussed with the students to conduct measurements, and analyse and interpret the results.

| File Description | Documents |
|------------------------------------------------------|-----------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://hpuniv.ac.in/syllabus.php |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and course outcomes are mentioned below:

- **Method of assessment of programme outcomes and course outcomes:**
 - The program and course outcomes are assessed in a course with the help of direct method i.e., assessing student's knowledge and skills through class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc.
 - Assignments are given at the end of each module. The assignments are provided to students, and they refer to the text books and reference books to find out the answers and understand the expected outcome of the given problem.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

260

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sites.google.com/site/gcbassagoharhp/agar-2021-22/feedb ack>

| RESEARCH, INNOVATIONS AND EXTENSION | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 3.1 - Resource Mobilization for Research | |
| 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 0 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |
| 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year | |
| 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year | |
| 0 | |
| File Description | Documents |
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |
| 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year | |
| 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year | |

0

| File Description | Documents |
|----------------------------------------------------------------|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

| File Description | Documents |
|----------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities in the neighbourhood community to sensitize the students towards community issues. The students of the college participate in social service activities for their development. The college has functional N.S.S. and N.C.C. Units. These units undertake various extension activities in the neighbourhood. NSS organizes 7 days camp in nearby villages and several activities are carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, social interaction, environmental awareness, women empowerment, and national integrity. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. NSS and NCC units of the college also perform need based duties for society. During Covid-19 pandemic, NSS students of college spread an awareness among the people about social distancing, sanitizing and for wearing masks. NCC Unit of the college performed duty to maintain social distancing along with the Police Department, Gohar.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/nss/untitled-page |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

586

| File Description | Documents |
|------------------------------------------------------------------------------------------------|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---------------------------------------------------------------------------------|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure. At the beginning of every academic session need for up-gradation of the existing infrastructure and for new infrastructure is explored based on the suggestions from staff members and the same is incorporated after reviewing requirements, budget limits and working condition of the existing equipment. The time table committee informs about all requirements regarding classrooms, IT rooms, laboratories, furniture and other equipment.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities?pli=1 |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Details of facilities for cultural activities sports, games (indoor, outdoor), and gymnasium:

- Spacious and well-equipped rooms, for indoor games like table tennis, chess, caroms etc.
- Gym Facilities and related Infrastructure are available in sports room of the college building.
- 2 TT tables, 6 TT bats, 6 boxes of TT balls, 2 Carrom Boards with 5 boxes of carrom coins and 4 Chess Boards, 2 Chess mats with chess pieces and chess clocks.
- For Outdoor games, there are 2 Volley ball nets and 6 Volley balls.
- For Cricket we have 6 bats, 10 dozen cricket balls, 6 helmets, 4 wicketkeeper's gloves, 6 hand gloves for batsmen, 4 abdomen guards, 4 elbow pads, 2 chest pads, 4 thigh pads, and 9 stumps. For badminton we have 6 badminton rackets, 2 dozen shuttlecocks, 2 nets, football and cricket kits. For basketball, college has basketball court with nets and a kit is also available for boxing. T-Shirts and shoes are provided from the college during inter-college competitions on 50% concession.

The college also provides the facility to play other games like

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | View File |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities?pli=1 |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

| File Description | Documents |
|-------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

99829

| File Description | Documents |
|---------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

4.2.1 The College had installed Integrated Library Management System (ILMS) namely "Open Biblio" in the year 2020. The system was operational, but due to unavailability of some features, college is planning to replace it with KOHA Open Source Library Management Linux based system. Automation of library was initiated in the session 2020-21 and is still under process.

| File Description | Documents |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/infrastructure-and-other-facilities/library |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

<https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/n-list>

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

51

| File Description | Documents |
|---------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

From the session 2020-21 we have updated BSNL Broadband with Wi-Fi facility of BSNL Fibre High speed FTTH/Wi-Fi Connection (100 Mbps) for the use of staff and students. A Dedicated Lease Line of Optical Fiber Internet Connection has also been installed in IT Lab Science with speed of 8 Mbps for the benefit of students and staff community.

| File Description | Documents |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/wifi-connections?pli=1 |

4.3.2 - Number of Computers

25

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

| File Description | Documents |
|--------------------------------------------------------------------------|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories: Records of equipment are maintained in Stock Register (DSR) as per the process. Equipments are calibrated and serviced periodically.

Library:

- Book binding (of damaged books) is carried out
- Pest control is done to preserve the books
- Library Committee has been constituted for update and procurement of new books, renewal of journals and recommendation for additional books.
- Book bank has also been formed for poor and needy students

Classrooms, IT Lab and Conference Hall:

- Smart Classrooms/ conference hall and IT Labs are provided with enough seating capacity, computers and projectors along with internet connections.

Maintenance of other support systems:

- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories, smart classrooms and premises is done by sweepers, peons and lab attendants
- Clean and hygienic drinking water is available in the college. Quality of drinking water is checked by measuring pH and hardness by the employees of IPH department
- Sports Incharge and respective committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities

Stock verification activity for various departments is done

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

139

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

139

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

| File Description | Documents |
|-----------------------------------------------------------------------------------|------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

| File Description | Documents |
|----------------------------------------------------|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. New CSCA for the year 2021-22 could not be constituted due to COVID-19 Pandemic. NSS Volunteers and NCC cadets performed various online and offline co-curricular activities during COVID-19 Pandemic.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/nss/untitled-page |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

101

| File Description | Documents |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association named as Old Students Association (OSA). The Old students Association of Government College Bassa (Gohar) was constituted on 19th November, 2016 in the meeting convened by Dr. I. D. Sharma, the then Principal of the College. At present the association is working actively having revered and vibrant members in its Executive body. Local MLA from Nachan constituency Sh. Vinod Kumar is the Chief advisor of the OSA.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/old-students-association |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

Vision:

Government College Bassa (Gohar) shall be one of the best and vibrant institutions of higher learning in Himachal Pradesh capable of providing meaningful and life-serving education to the students, especially girls coming from rural background. The vision follows the guiding principles of access, equity and excellence through the use of ICT, focusing on the holistic development of the students as leaders.

Mission:

- To provide quality education to all by means of sheer hard work, dedication and devotion.
- Education to inculcate moral values into the students. To ensure values like truth, honesty, character, sacrifice into the students and to prevent social exploitation through education

- To provide a platform to the students to enhance their skills/potentials as well as a sense of social responsibility and nationality through sports, cultural, NCC and NSS activities
- To sensitize learners towards inclusion and equity, human rights, environmental awareness and gender equality

To develop leadership qualities among students and to make them better citizens of India with vision and values

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Event specific committees are constituted for the proper conduct of a particular event
- Each staff member is assigned specific duties based on his/her ability and work experience

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/college-committees |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Being an affiliated college, the parent university decides the curriculum. However, faculty members are free to adopt any teaching methodology and pedagogy. Some of faculty members are the members of BOD constituted at university level and play a significant role in curriculum development.
- IQAC also performs student satisfaction survey for

individual subjects and based on feedback received from students the concerned faculty member is advised for improvement

- Final exams are conducted and evaluated by the university. However, university has a mechanism of internal assessment. IQAC frames a House Test committee for the smooth conduct of House tests of the students. Also, faculty members give frequent class tests, seminars and assignments to the students and maintain a proper record of these along with their attendance. The weighted average, thus calculated, is finally submitted as internal assessment o
- IQAC encourages the teaching faculty members to get involved in the research and development activities like joining refresher/orientation courses.
- Integrated Library System (ILS) has been installed in library for smooth circulation and user records.

IQAC has recommended the online portal for student admission during the session 2021-22 and framed the prospectus of the institute

| File Description | Documents |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College Bassa (Gohar) is administered by the Department of Higher Education, Himachal Pradesh. The Govt. of Himachal Pradesh and the Department of Higher Education formulates the Policies for Higher Education to be followed by all Govt. colleges affiliated with Himachal Pradesh University, Shimla. Based on the need, and according to the policy of Higher Education, Guidelines & Procedures are formulated by the

College and get approval from the Department of Higher Education, Himachal Pradesh. The overall planning and development of the institution is done by various committees under the able guidance of the College Principal.

| File Description | Documents |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/useful-links |
| Link to Organogram of the Institution webpage | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/organogram |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Department of Higher Education, H.P. has effective welfare measures for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Medical Allowance
- Maternity & Paternity leave benefits as per norms
- Leave Travel Concession

- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. programs
- Faculty members are eligible for Earned Leave
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members are provided with Individual cabin and system to facilitate good ambience
- Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Automation of attendance and leave using biometric system, however, during the session system was not operational due to Covid-19 pandemic
- Gratuity for the employees of the institution
- All the staff members are treated at par with each other in obtaining benefits from the institution
- Women Empowerment Cell has been established for creating new avenues for women members to flourish and gain momentum.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|-------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

| File Description | Documents |
|---------------------------------------------------------------------------------------------------|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

- **Academic Performance Indicator (API):** The faculty members are asked to fill the Academic Performance Indicator (API) format at the end of every academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores, then the principal approves the scores based upon the documental evidences submitted by the teachers. Based on API scores the teachers are encouraged to take up more initiatives in their respective areas of inclination and passion.
- **Academic Audit:** Every year an academic audit is conducted by the office of Government College Bassa. For this, expert committee of the senior faculty members is constituted by PTA and Principal to inspect the college. This team assesses the performance of each department and the staff members are intimated about their progress
- **Student Feedback:** At the end of every session student's feedback is taken to assess the college facilities and staff.

Performance Appraisal for Non-teaching Staff: The Principal directly monitors the non-teaching staff and regularly conducts meetings with them to supervise the administrative and financial aspects such as admission & fees collection, scholarship status etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For internal audit the college has a Bursar who takes care of every financial matter related to college and a stock verification committee is nominated every year to keep track of the different stocks in the institute. College also takes the services of registered Chartered Accountant as and when required. The representatives of State Accountant General also visit the college for its external audit. The external audit is convened by the State Accountant General as per their schedule.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds:

- Fees are charged from students of various courses as per the schedule laid down by the parent university'
- The college receives salary grant from the State Government. For this, college prepares and sends an annual budget, of the estimated salary grant required, to the state government. This grant includes salaries of the fulltime permanent teaching and non-teaching staff whereas the college gives salary to ad hoc staff from PTA Funds.
- Permanent affiliation with University provides grants from the UGC for development and maintenance of infrastructure and upgradation of t learning resources and research works (including grants for minor and major research projects)
- We receive funds from stakeholders, non-government bodies, individuals, philanthropists and from annual membership of library.

Resource mobilization:

- UGC Committee of college, in coordination with College Development Committee, Purchase Committee and IQAC, monitors the mobilization and optimal utilization of funds.
- Regular internal audits by the Chartered Accountant and external audits by Government representatives are done regularly.
- Time-table Committee checks the utilization of classrooms and laboratories
- Library Committee monitors the utilization of resources in library

Campus cleanliness is monitored by the Campus Development and Beautification Committee

The committees work under the guidance and direction of the Principal.

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/college-committees |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing needs of students. It assesses and suggests the parameters of quality education.

- Academic audit of each department and various committees is done every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this. The committee observes publication, extension activities, best practices, ICT based activities, students' competitions, seminars and workshops. The audit has enable departments and committees to constantly improve their overall performance.
- IQAC has initiated various green practices like tree plantation, minimum paper work and plastic eradicate onto maintain eco-friendly clean college campus. For better execution of green practices, the students of various departments and different units are motivated to participate in such practices.

IQAC always encourage teachers to utilize ICT tools in classroom teaching and laboratories. IQAC prepares the master timetable to include every teacher in the use of ICT infrastructure. IQAC advises the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband interne, and Wi-Fi facility. The educational use of social media (Whats App, Google Meet etc.) has also been encouraged among the students. A feedback system is developed to review the reliability and usage of ICT facilities.

| File Description | Documents |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste link for additional information | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/aqar-2020-21 |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors and reviews the teaching-learning process regularly. The standard methods of teaching, learning and evaluation which are proven over the years are being followed.

- Based on University academic calendar the college schedules an academic calendar at the start of every session for not only the regular teaching-learning process but also to accommodate various events like seminars, guest lectures, workshops, FDPs etc.
- The institution has a student feedback system of evaluation of teaching methodologies and course deliveries.
- The performance of students is monitored regularly. The following points are adopted by the institute to collect and analyse data on students learning outcomes
 - Regular class tests and interactions: House Examinations and continuous evaluation comprising of internal tests, assignments, group discussions, seminar & quiz competitions
 - Annual examination for all courses
 - Timely redressal of students' grievances
 - Observance of a minimum of 75% Attendance for students
 - Extra classes for weak students
 - Institute has the provision of analysis of students' performance after their final result. If the result of the students, in a particular subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are encouraged to help them out.

| File Description | Documents |
|---------------------------------------|-----------------------------------------------------------------------------------|
| Paste link for additional information | https://hpuniv.ac.in/syllabus.php |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paste web link of Annual reports of Institution | https://sites.google.com/site/gcbassagoharhp/aqar-2021-22/annual-report |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the session 2021-22

- **Celebrations of International Women's Day**
- **Seminar on POSCO (Protection of Children from Sexual Offences) ACT to create awareness about Child Protection Policy that ensures a safe environment**

- The institute has a policy of appreciating faculty without any gender biases
- Women faculty is nominated, based on their ability, as heads of the departments and conveners of various committees
- The institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus
- The institution has established a Counselling Cell which includes 6 faculty members of which 50% are women

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Govt. College Bassa (Gohar) is committed to "zero waste" through its philosophy of "reduce, reuse, recycle".

- Dustbins have been kept inside and outside of the college building for solid waste, which are vacated daily at proper places. Govt. of Himachal Pradesh has already banned plastic carry bags and plastic items such as plates and glasses.
- Liquid waste is disposed of in its laboratories. Any glassware used in the laboratory is rinsed with minimum water and poured in the sinks attached with underground drainage.
- The College has optimized its inventory of all computers through reassembling, modification and upgradation by the college's own faculty members so that no discarded computers or printers are lying idle in the premises. The old items like laboratory equipment and computer hardware are sold by auctions.
- Disposal of chemical waste is free of charge to internal departments, provided the waste is treated properly. Due to the hazardous nature of this material, it is mandatory to collect and dispose of chemical waste safely and efficiently.
- Radioactive waste management: Since University has provided options in syllabus to opt or not radioactivity-based experiments in sciences. We have not opted for such experiments in which radioactive material is required.

| File Description | Documents |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://sites.google.com/site/gcbassagoharhp/agar-2021-22/infrastructure-and-other-facilities/waste-management |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

C. Any 2 of the above

| bodies and distribution system in the campus | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants | D. Any 1 of the above |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | E. None of the above |

| File Description | Documents |
|---------------------------------------------------------------------------|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> | <p>C. Any 2 of the above</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|

| File Description | Documents |
|--------------------------------------------------------------------------|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures, traditions and religions as it is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse

socio-cultural background, there is no intolerance towards cultural, regional, linguistic, communal, socio economic and other diversities. The national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Bhimrao Ambedkar and Sarvapalli Radhakrishnan are celebrated and national holidays are provided to all students and teachers indiscriminately. NSS and NCC Units of our college participate in various programmes related to social issues. The students are provided with equal opportunities to work on social issues. NSS & NCC units organise activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform. Students are also encouraged to participate in college/inter-college level sports and cultural events which serve as a means to create an inclusive environment.

| File Description | Documents |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, is comprised of individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by one Constitution irrespective of caste, religion, race and sex.

- Constitution Day is celebrated on 26th November every year. In the academic session 2021-22, the programme initiated with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.
- The students participated in various competitions as Quiz, Poster Making and Declamation.
- The students are encouraged to participate in spreading the awareness among citizens on social issues like road safety
- Students consistently participate in the cleaning

activities. Moreover, students are encouraged to actively participate in the plantation drives

- The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban of plastics, cleanliness, Swachh Bharat, etc. with the involvement of the students

Due to Covid-19 protocol, a number of activities were cancelled in the session 2021-22.

| File Description | Documents |
|------------------------------------------------------------------------------------------------------|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

| File Description | Documents |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National days are celebrated enthusiastically every year. All staff members and students gather in the college to celebrate these days. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session, students celebrate different days with able guidance of teachers.

Every year on 26th January and 15th August, NCC and NSS students celebrate Republic Day and Independence Day, respectively with great enthusiasm and pride. On these days, a block level function is organized in SDM Office, Bassa where NCC and NSS students of the college participate in different activities.

Besides these two national days a number of other national and international days are also celebrated in the college. National Constitution Day is celebrated on 26th November and International Women day is also celebrated in our college on 8th March every year in order to recognize those women who have made significant contribution to the empowerment of their gender.

International Yoga day is also celebrated on 21st June every year in the college. This day aims to raise awareness on various benefits of Yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

| File Description | Documents |
|-------------------------------------------------------------------------------------------|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The college has its Book Bank with books on different subjects w.e.f. the session 2020-21. All the poor and needy students whose income is less than one lakh can borrow books for a session from the college library. The students are asked to produce the library card, income certificate/BPL Certificate in original to avail this facility in college library. In the session 2021-22, this book bank has been strengthened more by adding more books of varied fields/categories in it. The teaching faculty contributes books in the book bank quite frequently and whole-heartedly.
- The proposed automation of college library has been processed. This is going to provide an easy access to books and catalogues for the borrowers. It will also make the lending system more convenient.

| File Description | Documents |
|----------------------------------------------|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Bassa (Gohar) has constructed a new building utilizing the fund received as a constituent college of Sardar Vallabh Bhai Patel University, Mandi. Fulfilling the dream to be a pioneer in taking eco-friendly measures, college has initiated a rain-harvesting water tank in the premises of the new building. This initiative will definitely be a landmark in the efforts towards water management and water conservation.

| File Description | Documents |
|----------------------------------------------|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

IQAC of the college keeps a close look and takes keen interest in different events and initiatives related to academic, co-curricular & all-round development of individuals along with

infrastructural and administrative development of the institute. IQAC has taken some steps in past and is dedicated to do more for the benefits of the various stakeholders and institute itself in future. Following are main points of future plan of IQAC for next academic year 2022-23:

- Upgradation of the existing IT infrastructure
- Language Lab
- Beautification of campus
- Alumni Meet in the next session
- Addition of members in Old Student Association
- Complete installation of energy saving lights
- Installation of more Solar lights in campus
- Settlement of pending bills before the end of the financial year 2021-22
- Starting Wi-Fi facility for library
- Renewal of NLIST facility
- Refilling of extinguishers
- Updating books records in Library Management Software
- Proposal for the allotment of 50 more seats in NCC
- Installation of interactive panel, AVAYA camera and microphone in IT lab
- Purchase of online office mgt. software
- College website
- E-students register